TOWN OF MOUNT CARMEL
BOARD OF MAYOR AND ALDERMEN MEETING MINUTES

A regularly scheduled meeting of the Town of Mount Carmel, Tennessee Board of Mayor and Aldermen was held at Town of Mount Carmel City Hall, 100 East Main Street, on August 28, 2025, at 5:30 p.m.

CALL TO ORDER
> 5:30 pm by Mayor John Gibson

INVOCATION AND PLEDGE OF ALLEGIANCE
> Led by Vice-Mayor Bare and Alderman Binstock

ROLL CALL:

BMA	Present	Absent	City Administration Present
Alderman Darby Patrick	✓		Jim Stables, City Manager
Alderman James Cross	✓		Allen Coup, City Attorney
Alderman Mindy Shugart		✓	Tyler Williams, Asst. City Manager/CFO/Recorder
Alderman Philip Binstock	✓		
Alderman Jim Gilliam	✓		
Vice-Mayor Jim Bare	✓		
Mayor John Gibson	✓		

WELCOME FROM THE MAYOR
> Mayor Gibson welcomed everyone

EMPLOYEE RECOGNITON
> Carl Calton for 30 years of service in Public Works (August 30, 1995)

APPROVAL and/or correction of the July 24, 2025, Board of Mayor and Aldermen meeting minutes, departmental and financial reports.
> Motion: Vice-Mayor Bare
> Second: Alderman Cross
> Approved: *All present voting in favor*

VISITOR COMMENTS
> Lynne Binstock- thanked the BMA for working to address speeding issues.

OLD BUSINESS

A. SECOND READING: Ordinance 25-542: Municipal Court Costs

Motion: Alderman Binstock
Second: Vice-Mayor Bare

	AYES	NAYS	OTHER
Alderman Darby Patrick	✓		
Alderman James Cross	✓		
Alderman Mindy Shugart			Absent
Alderman Philip Binstock	✓		
Alderman Jim Gilliam	✓		
Vice-Mayor Jim Bare	✓		
Mayor John Gibson	✓		

NEW BUSINESS

A. DISCUSSION AND CONSIDERATION: Amendment to Personnel Policies and Procedures (Rev. 2025). Regarding holidays, replace Juneteenth with National Election Day.

Motion: Alderman Gilliam
Second: Alderman Cross

	AYES	NAYS	OTHER
Alderman Darby Patrick	✓		
Alderman James Cross	✓		
Alderman Mindy Shugart			Absent
Alderman Philip Binstock	✓		
Alderman Jim Gilliam	✓		
Vice-Mayor Jim Bare		✓	
Mayor John Gibson		✓	

B. DISCUSSION AND CONSIDERATION: Resolution 25-655 Fees, Fines, Rates, & Costs

Motion: Alderman Binstock
Second: Alderman Patrick

	AYES	NAYS	OTHER
Alderman Darby Patrick	✓		
Alderman James Cross	✓		
Alderman Mindy Shugart			Absent
Alderman Philip Binstock	✓		

	AYES	NAYS	OTHER
Alderman Jim Gilliam	✓		
Vice-Mayor Jim Bare	✓		
Mayor John Gibson	✓		

C. DISCUSSION AND CONSIDERATION: Resolution 25-656 Participation in Public Entity Partners Property Conservation Grant

Motion: Alderman Binstock
Second: Alderman Patrick

	AYES	NAYS	OTHER
Alderman Darby Patrick	✓		
Alderman James Cross	✓		
Alderman Mindy Shugart			Absent
Alderman Philip Binstock	✓		
Alderman Jim Gilliam	✓		
Vice-Mayor Jim Bare	✓		
Mayor John Gibson	✓		

D. DISCUSSION AND CONSIDERATION: Resolution 25-657 Participation in National Opioid Settlement

Motion: Alderman Binstock
Second: Vice-Mayor Bare

	AYES	NAYS	OTHER
Alderman Darby Patrick	✓		
Alderman James Cross	✓		
Alderman Mindy Shugart			Absent
Alderman Philip Binstock	✓		
Alderman Jim Gilliam	✓		
Vice-Mayor Jim Bare	✓		
Mayor John Gibson	✓		

E. DISCUSSION AND CONSIDERATION: Acceptance of Bid for FY26 Street Paving- Glass Machinery & Excavation, Inc.

Motion: Alderman Binstock
Second: Vice-Mayor Bare

	AYES	NAYS	OTHER
Alderman Darby Patrick	✓		
Alderman James Cross	✓		

	AYES	NAYS	OTHER
Alderman Mindy Shugart			Absent
Alderman Philip Binstock	✓		
Alderman Jim Gilliam	✓		
Vice-Mayor Jim Bare	✓		
Mayor John Gibson	✓		

F. DISCUSSION AND CONSIDERATION: Acceptance of Bid for Fire/Police Parking Lot Paving-
Watts Paving & Maintenance, Inc.

> Motion: Alderman Binstock
> Second: Vice-Mayor Bare

	AYES	NAYS	OTHER
Alderman Darby Patrick	✓		
Alderman James Cross	✓		
Alderman Mindy Shugart			Absent
Alderman Philip Binstock	✓		
Alderman Jim Gilliam	✓		
Vice-Mayor Jim Bare	✓		
Mayor John Gibson	✓		

G. DISCUSSION AND CONSIDERATION: Acceptance of Bid for WWTP Improvements Phase 1B-
Morgan Contracting, Inc.

> Item withdrawn from agenda due to bid being over budget.

ADJOURN
> Motion: Alderman Binstock at **6:19 P.M.**
> Second: Vice-Mayor Bare
> Approved: *All present voting in favor*

Approve: _John K. Gibson_____

John Gibson, Mayor

Attest: _Tyler Williams_____

Tyler Williams, City Recorder